

## **SAFE! Support for young people affected by crime**

### **Trustees wanted**

SAFE! is a charity providing support to young people aged 8 -18 who have been harmed by an experience of crime or bullying, helping them to recover their confidence and sense of safety. SAFE! started as a pilot project in Oxfordshire in 2008, and became a registered charity in 2011. SAFE! is now contracted by the Police and Crime Commissioner to provide a service to young victims across the Thames Valley, prioritising young people who have been sexually abused and those who have experienced domestic violence. In addition to providing one to one support to young people, SAFE! works with parents, delivers workshops and assemblies in schools and has a website for young people.

SAFE! has supported over 500 young people in 2016 -17, helping them to feel safer and more confident, develop resilience and return to a happy childhood, adolescence and young adulthood. Further information can be found at: [www.safeproject.org.uk](http://www.safeproject.org.uk)

We are looking to appoint some new trustees, adding to the skills and expertise within our current Board. In particular we wish to appoint trustees with expertise in the charitable sector, with a business background, or with fundraising knowledge and experience.

We welcome applications from people of all backgrounds who share our commitment to supporting young people and families affected by crime.

### **Trustee Role Description**

The Board of Trustees are together responsible for the overall governance and strategic direction of SAFE!, ensuring that at all times the charity acts in accordance with the law and in the best interests of the people it exists to serve.

Specific responsibilities include:

§ Setting and maintaining SAFE!'s vision, mission and values

§ Setting the overall strategic direction of the SAFE! and tracking progress towards this

§ Ensuring that SAFE! complies with its constitution and with all relevant legislation and regulations

§ Ensuring the SAFE! stays true to the objects set out on its constitution and that activities and spending are dedicated to these

§ Ensuring the SAFE!'s governance is of the highest possible standard, including ensuring that all necessary policies and procedures are in place, that risks are identified, managed and mitigated, that SAFE! is being well managed and that the Board is working effectively

§ Ensuring sound financial management, acting as guardians of SAFE!'s assets, ensuring these are used in the best interests of those SAFE! exists to serve

§ Safeguarding SAFE!'s good name and values

§ Selecting, managing and supporting key personnel.

### **Minimum time commitment**

As a Trustee, you will be expected to attend an induction session ahead of your first Board meeting, and to attend at least 3 Board meetings each year. We also encourage you to attend occasional activities/events provided by SAFE! to help you stay familiar with SAFE!'s work. Board meetings will typically be held at the SAFE! Oxford in Cave Street, Oxford [during normal working hours.]

This role is unpaid. However, Trustees' travel expenses will be reimbursed.

### **Person specification**

Trustees must be committed to SAFE!'s mission and able to meet the minimum time commitment. They must also have:

§ good independent judgement and strategic vision

§ an ability to think creatively

§ a willingness to speak their mind

§ an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship

§ an ability to work effectively as a member of a team.

### **Application process**

To apply, please send us a short personal statement to; [peter.wallis@oxfordshire.gov.uk](mailto:peter.wallis@oxfordshire.gov.uk), explaining why you are interested in this role and what you think you can bring, paying particular attention to the person specification. Please attach a CV if possible. If you would like to know more, or to have an informal conversation before deciding whether to apply, please ring Pete Wallis on 07960520001.

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